

Customer Registration Form

Welcome to urbanest King's Cross!

Before we can provide you with your keys and let you in your room, please complete the form below in **BLOCK CAPITALS**



Your Details >>

| | | | | | |
|----------------|--|------------|--|---------|--|
| Title | | First Name | | Surname | |
| E-Mail Address | | | | | |
| Phone Number | | | | | |

Room Information and Key Sign Off >>

| | | | | | |
|-------------|--|----------------------|----------|----------------------|----------|
| Flat & Room | | Room Keyfob Provided | Yes / No | Mailbox Key Provided | Yes / No |
|-------------|--|----------------------|----------|----------------------|----------|

Please sign below to confirm you have received the keys indicated for the room above>>

| | | | |
|--------|--|-------|--|
| Signed | | Dated | |
|--------|--|-------|--|

Important Information >>

- All urbanest properties are NON-SMOKING
 - It is prohibited to smoke inside any area of this building, including your room
 - There is a designated smoking area at the front of the property
 - There is a £400 reclamation charge if you smoke in your room or flat
- Fire safety is very important
 - There are fire safety videos available to watch on your urbanest portal, and these will be e-mailed to you.
 - The fire system is tested weekly on Thursday at 15:00 and will sound for approximately 30-seconds. During this time you do not need to take any action.
 - If you hear the alarm at any other time, please leave the building in a calm and orderly manner following the evacuation routes signposted through the building.
 - The assembly point is Tapper Walk, next to the Saxon Building & Granary Square.
 - Do not tamper with any fire safety equipment, including but not limited to the smoke detector heads within your room. Tampering with fire safety equipment is illegal, and will result in a rectification charge of £168, and even possession of the property under Section 8 of the Housing Act (1998)

Please sign below to acknowledge and agree to the points in the Important Information above >>

| | | | |
|--------|--|-------|--|
| Signed | | Dated | |
|--------|--|-------|--|

Office Use>>

| | | | | |
|----------------------------|-----------------------|--------------------|----------------------------|--|
| Right to Reside Checked >> | UK/EU Passport | UK Driving Licence | EU Government ID | International passport with valid visa |
| Student ID | Council Tax Exemption | Guarantor ID | Guarantor Proof of Address | |
| Staff Member Initials | | Signature | | |